
CHILD AND ADULT NUTRITION SERVICES

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south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

AGENDA

- Overview of School Nutrition Programs
- Free and Reduced Applications
- Supply Chain Assistance (SCA) Funds
- Child Nutrition Equipment Grants & Purchases
- Adult Meals
- Allowable Costs

SCHOOL NUTRITION PROGRAMS BASICS

- Per meal reimbursement provided to schools and agencies
 - Free, Reduced, and Paid rates
 - Severe Need and Specially Needy rates
 - Performance Based Reimbursement
- Meal options – Breakfast, Lunch, Afterschool Snack, Fresh Fruit and Vegetable Program, and Special Milk Program
- Regulated by the U.S. Department of Agriculture
- Schools are not required to participate

FREE AND REDUCED-PRICE APPLICATIONS

Required Items on an Application

- Names of all household members
- Income amount, source, frequency
- Last 4 digits of Social Security Number (SSN) or indication of no SSN
- Adult household signature
- Signature of determining official
- Eligibility determination

Things to keep in mind:

- One income frequency = no conversion
- Must be signed by the determining official at the district
- Eligibility must be entered correctly into computer system that issues meal benefits to students



POLL QUESTION

NONPROFIT SCHOOL FOOD SERVICE ACCOUNT

- Restricted account
- Revenue from all food service operations is retained
- Funding can only be used for allowable program operation or improvement costs

SCHOOL NUTRITION PROGRAM REVENUE

- All monies received by or accruing to the nonprofit school food fund
- Federal and State meal reimbursements
- Student and adult payments for meals
- A la carte sales, including second servings and milk
- Interest
- Earnings on investments
- Other local revenues

ALLOWABLE COSTS

MUST BE ALLOWABLE,
REASONABLE,
NECESSARY, ALLOCABLE

FOLLOW FEDERAL,
STATE, LOCAL, TRIBAL
AND OTHER LAWS &
REGULATIONS

CONSISTENTLY TREATED
AS A DIRECT COST OR
INDIRECT COST TO THE
PROGRAM

ADEQUATE
DOCUMENTATION

ALLOWABLE COSTS

Improve meal food quality by adding foods that allow for more choices and meet meal pattern requirements

Trainings and/or travel for workshops, conferences and training programs for CNP employees

Supplies and services for program operation

Software point of sale system or free & reduced application system

Offer free breakfast to reduced or paid students

Food service equipment purchases that received preapproval from DOE

UNALLOWABLE COSTS

Purchase or improvements of land or buildings or construction of buildings

Service school building-wide systems such as heating and air conditioning, ventilation, and plumbing systems

Telephone and computer lines, Intercommunication systems

Retroactive Costs

Program promotional/marketing materials like decorative vinyl wrap for service lines

Bad Debts

Not supported by adequate documentation

SUPPLY CHAIN ASSISTANCE (SCA) FUNDS

- 3 Rounds of Funding provided by DOE to schools operating the National School Lunch Program and opted in
- Must be spent on minimally processed, domestic food items
 - Documentation to show domesticity must be kept
 - Common examples: Milk, domestic fruit and vegetable, yogurt, cheese
- Funds have no expiration date
- Schools must be working toward spending the funds
- CFDA (same as NSLP): 10.555

SCA FUNDS – USEFUL INFORMATION

- <https://doe.sd.gov/cans/snp.aspx>
- School allocations
- Information on minimally processed
- Information on required documentation

– **Announcements**

Supply Chain Assistance

- [SCA Funds SY 23-24 Power Point](#)
- [SCA Fund Allocations, Rounds 1-3](#)
- [Spending Ideas for SCA Funds](#)
- [SCA Q & A Round 1](#)
- [SCA Q & A Round 2](#)
- [SCA Q & A Round 3](#)
- [SCA Memo Round 4](#)
- [SD rules for purchased or donated local foods](#)



POLL QUESTION

EQUIPMENT GRANTS

- USDA provides funding to State agencies
- CANS provides funding to schools through competitive grant process for districts that operate the National School Lunch Program
- Awarded districts purchase equipment and submit invoice for reimbursement
- Proper procurement procedures must be followed
- Grant award includes equipment preapproval for purchase
- CFDA: 10.579

EQUIPMENT PURCHASES

- \$5,000 capitalization threshold (federal)
- CANS Preapproved Equipment List (CANS Memo #241-2)
 - <https://doe.sd.gov/cans/documents/CNPEquipment-Memo2.pdf>
- Must follow federal purchasing requirements if foodservice funds are used
- Preapproval is required if over capitalization threshold or not on preapproved list



POLL QUESTION

ADULT MEALS

- Meals must be paid for, it is not an allowable cost to foodservice account
- Adult meals must be documented
- Minimum price requirement annually
- Formula to calculate price – CANS Memo #223-1
 - <https://doe.sd.gov/cans/documents/Memo-223-1a.pdf>
- School may subsidize cost using nonprogram funds such as the general funds or ISEP

ADULT MEAL PRICES

Lunch

Federal Free Reimbursement
+ Performance Based Reim.
+ Value of USDA Foods
+ State Match Rate

Adult Lunch Price Total

Breakfast

Federal Free Reimbursement
(highest received)

Adult Breakfast Price Total

REIMBURSEMENT RATES

- Updated annually by USDA
- Typically released in July for the current school year
- Based on inflation
- <https://doe.sd.gov/cans/documents/2324-SNPrates.pdf>



POLL QUESTION

QUESTIONS?



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